



TAS INSTITUTE OF OIL & GAS

APPLICATION FOR ADMISSION

Recent
Photograph

SECTION 1 PROGRAMME SELECTION (√)

Foundation Level (SPM Holder) 3 months	→	Level 1 Foundation Certificate (STPM and Above) 6 months	→	Level 2 Intermediate Certificate 6 months		→	Level 3 Advanced Diploma 6 months	
				Electrical			Electrical	
				Instrumentation			Instrumentation	
				Mechanical			Mechanical	
				Process			Process	

SECTION 2 PERSONAL INFORMATION

Name (as per IC/ Passport)																						
IC/ Passport No																						
Place of Birth											Nationality											
Race											Religion											
Date of Birth											Marital status	<input type="checkbox"/> Single <input type="checkbox"/> Married										
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female										Age											
Correspondence Address																						
Permanent Home Address																						
Telephone No.	H											Fax. No.										
	O											Email										
	H/P											No. of Dependent										

SECTION 3 ENGLISH LANGUAGE PROFICIENCY

Written	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Modest	<input type="checkbox"/>	Weak	<input type="checkbox"/>	Examination	Grade
Oral	Excellent	<input type="checkbox"/>	Good	<input type="checkbox"/>	Modest	<input type="checkbox"/>	Weak	<input type="checkbox"/>		

SECTION 4 PARENTS/ GUARDIAN PARTICULARS

Father Name				Mother Name			
Occupation				Occupation			
Income				Income			
Company Name & Address				Company Name & Address			
Telephone No.	H			Telephone No.	H		
	O				O		
	H/P				H/P		
Fax. No.				Fax. No.			

Email			Email	
SECTION 5 FAMILY MEMBERS (SIBLINGS) PARTICULARS				
Name	Age	Relationship	Educational Institution/ Employer's name	

SECTION 6 ACADEMIC /PROFESSIONAL QUALIFICATION				
Institution Name School/College/Polytechnic/University	Years Attended		Award Name	CGPA/ Results
	From	To		

SECTION 7 WORKING EXPERIENCES				
Employer Name and Address	Employment Period		Position	Responsibility
	From	To		

SECTION 8 FINANCIAL INFORMATION (How do you intend to finance your study)	
Sponsored by Employer/ Government/ Scholarship (Please attach sponsorship letter.)	<input type="checkbox"/>
Name of Sponsor _____	
Self-Supporting (Name 1 financial guarantor for your application. Please use the Financial Guarantor form.)	<input type="checkbox"/>

SECTION 9 CONTACT IN CASE OF ANY EMERGENCY				
Name				
Address				
Relationship		Telephone	H/O	
Occupation		No.	H/P	

SECTION 10 DECLARATION	
<p>I, _____ hereby declare that all of the information stated in this form is correct and true and I understand that TAS Institute of Oil & Gas has the right to reject this application, revoke the course offered and/or terminate my studies in the Institute at any time if any information or certificates given are found to be false.</p>	
_____	_____
Applicant's Signature	Date

SECTION 11 ADMISSION PROCEDURE

Please attach the following list when you submit your application

	Checklist	For office use
1. Completed Application Form	<input type="checkbox"/>	<input type="checkbox"/>
2. Three (3) Passport size photographs with name written on the reverse page	<input type="checkbox"/>	<input type="checkbox"/>
3. Certified true copies of Applicant's IC/ Passport	<input type="checkbox"/>	<input type="checkbox"/>
4. Certified true copies of Applicant's Birth Certificate	<input type="checkbox"/>	<input type="checkbox"/>
5. Certified true copies of each academic/professional qualification	<input type="checkbox"/>	<input type="checkbox"/>
6. Proof of English Language Proficiency e.g IELTS or TOEFL, if applicable	<input type="checkbox"/>	<input type="checkbox"/>
7. Certified true copies of Parents' IC/ Passport	<input type="checkbox"/>	<input type="checkbox"/>
8. Certified true copies of Parents' Birth Certificate	<input type="checkbox"/>	<input type="checkbox"/>
9. Parents' payslip	<input type="checkbox"/>	<input type="checkbox"/>
10. Financial supportive documents, if applicable	<input type="checkbox"/>	<input type="checkbox"/>
11. Processing fee of RM10	<input type="checkbox"/>	<input type="checkbox"/>
12. Any supporting document to support you entry to respective programme	<input type="checkbox"/>	<input type="checkbox"/>

Please send the completed form to:

TAS INSTITUTE OF OIL & GASLot 05, Jalan 1, KKIP Timur, KKIP Commercial Zone 2,
88450 Kota Kinabalu, Sabah.

Tel: 088-498 758/759/760 Fax: 088-498 761

OR

Submit online at
application@tas.edu.my

SECTION 12 STUDENT SELECTION COMMITTEE (For Office Use Only)

1. Highest qualification
- | | | |
|---------------------------------------|---------------------------------------|---|
| <input type="checkbox"/> Level 2 BTEC | <input type="checkbox"/> Level 1 BTEC | <input type="checkbox"/> Foundation Certificate |
| <input type="checkbox"/> Degree | <input type="checkbox"/> Diploma | <input type="checkbox"/> Certificate |
| <input type="checkbox"/> STPM | <input type="checkbox"/> SPM | <input type="checkbox"/> Others. _____ |

2. Award Name and Results _____

3. Remarks/ Comments _____

4. Application accepted
- Qualified
- Not Qualified
- Keep In View

5. Level Recommended
- Foundation Award (Multi skill)
- Level 1 (Multi skill)
- | | | |
|----------------------------------|-------------------------------------|--|
| <input type="checkbox"/> Level 2 | <input type="checkbox"/> Electrical | <input type="checkbox"/> Instrumentation |
| | <input type="checkbox"/> Mechanical | <input type="checkbox"/> Process |
| <input type="checkbox"/> Level 3 | <input type="checkbox"/> Electrical | <input type="checkbox"/> Instrumentation |
| | <input type="checkbox"/> Mechanical | <input type="checkbox"/> Process |

6. Assessed by

Name and Signature

Name and Signature

Name and Signature

7. Remarks/ Comments _____

8. Enrolled by

Name and Signature

Date

9. Student No. _____